

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 11/25/2014

BOARD MEMBERS PRESENT: James H. Opdahl - Chair
Craig L. Geary
David L. Hutton

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, Legal Counsel

The meeting was called to order at 8:37 AM MST by James H. Opdahl.

APPROVAL OF MINUTES

Mr. Hutton made a motion to approve the minutes of 10/8/2014. It was seconded by Mr. Geary. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence submitted by Ms. Bonnie-Jean Bilheimer. Ms. Bilheimer will be leaving for maternity leave and wanted to inform the Board of her break in training. The Board stated there should not be a problem since it appears that she will still be within the parameters of Rule 250.05 and directed Ms. Anderson to draft a letter acknowledging receipt of the correspondence and to thank her for notifying the Board.

The Board reviewed correspondence received from Cheryl Brower with the Idaho Department of Health and Welfare. She submitted a request to the Board that it should forward information from the US Centers for Disease Control and Prevention to licensee's about handling Ebola infected remains. A motion was made by Mr. Hutton to add the recommended link from CDC to the Boards Additional Information of Interest link. It was seconded by Mr. Geary. Motion carried. A motion was made by Mr. Hutton to also draft a postcard informing licensees of this posting. The Chair is to review the draft prior to mailing. It was seconded by Mr. Geary. Motion carried.

The Chair addressed Ms. Anderson in regard to an e-mail that had been sent by The Conference that she had forwarded to him for review. The question was "How does your jurisdiction handle cemeteries or cemetery authorities that sell funeral goods and services (pre-need or at-need) when the cemetery does not have a funeral establishment on site, but is owned by a company that has funeral establishments located off-site." The Chair stated that the Board has no

jurisdiction over cemeteries and to inform The Conference of this and to direct them to the Idaho Department of Finance.

EXECUTIVE SESSION

Mr. Hutton made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Geary. The vote was: Mr. Hutton, aye; Mr. Opdahl, aye; and Mr. Geary, aye. Motion carried.

Mr. Hutton made a motion to come out of executive session. It was seconded by Mr. Geary. The vote was: Mr. Hutton, aye; Mr. Opdahl, aye; and Mr. Geary, aye. Motion carried.

APPLICATIONS

Mr. Hutton made a motion to approve the following applicant for licensure pending passage of the Idaho jurisprudence exam:

MORA-1371 Teresa Gates

It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to approve the following applicant for licensure once proof of passing the facility inspection is received from the inspecting Board member:

FEA-1377 Jardine Funeral Services

It was seconded by Mr. Geary. Motion carried.

NEXT MEETING was scheduled for 1/13/2015 at 9:00 AM MST.

ADJOURNMENT

Mr. Geary made a motion to adjourn the meeting at 9:02 AM MST. It was seconded by Mr. Hutton. Motion carried.

James H. Opdahl, Chair

Craig L. Geary

David L. Hutton

Tana Cory, Bureau Chief